

SOCSCI 2UFF3E – WORKING WITH FAMILIES AND TEAMS 2022 Winter Term

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COURSE OVERVIEW

Date and Time: Tuesdays, 7:00-10:00pm

Program Code and Name: SOCSCI 2UF3 Working with Families and Teams)

COURSE DESCRIPTION

This course presents the student with theories, terminology and applications underlying current approaches to teamwork and working with the families of children with Autism Spectrum Disorders. The focus will be on effective collaboration with a multi-disciplinary team, which is essential to successful intensive behavioural intervention. Students will develop the interpersonal, job-oriented skills necessary to problem-solve as team members in a flexible, empathetic, resourceful, and productive manner.

REQUIRED MATERIALS/ RESOURCES

REQUIRED RESOURCES:

Articles and Resources (Posted by Instructor on Avenue to Learn)

COURSE OBJECTIVES:

- 1) To provide students with strategies for working with a variety of families and teams
- 2) To provide students with an understanding of cultural sensitivity when working in the community
- 3) To help students critically analyze their own actions within a team environment

VIRTUAL COURSE DELIVERY

In the event of virtual classes, it is expected that you have reliable access to the following:

- A computer that meets performance requirements [found here](#).
- An internet connection that is fast enough to stream video.
- Computer accessories that enable class participation, such as a microphone, speakers and webcam when needed.

If you think that you will not be able to meet these requirements, please contact uts@mcmaster.ca as soon as you can. Please visit the [Technology Resources for Students page](#) for detailed requirements. If you use assistive technology or believe that our platforms might be a barrier to participating, please contact [Student Accessibility Services](#), sas@mcmaster.ca, for support.

COURSE OVERVIEW AND ASSESSMENT

Course Schedule – Subject to Change

Date	Content Delivery	Topic	Assignments
January 11, 2022 Week 1	Asynchronous Virtual	<ul style="list-style-type: none"> • Course Introduction • Interpersonal Skills & the Multidisciplinary Team 	
January 18, 2022 Week 2	Synchronous Virtual	<ul style="list-style-type: none"> • Group Development: From Theory to Practice 	Review all articles for the Team Project Presentation
January 25, 2022 Week 3	Synchronous Virtual	<ul style="list-style-type: none"> • Effective Team Work, Decision-Making and Communication Skills • <i>Guest Lecture (Virtual)</i> 	
February 1, 2022 Week 4	Synchronous Virtual	<ul style="list-style-type: none"> • Historical Perspectives of Developmental Disabilities in Ontario • <i>Guest Lecture (pre-recorded)</i> 	
February 8, 2022 Week 5	In-Person	<ul style="list-style-type: none"> • Cultural Diversity and Belief Systems • Mid Term Review Q&A 	Team Presentation Proposal Due
February 15, 2022 Week 6	Virtual Asynchronous	Mid-term Exam Online	

Midterm Recess: February 22, 2022

March 1, 2021 Week 7	Synchronous Virtual	<ul style="list-style-type: none"> Family Experiences: The Impact of ASD on the Family (Immediate Caregiver Perspectives) <i>Guest Lecture</i> 	
March 8, 2021 Week 8	Synchronous Virtual	<ul style="list-style-type: none"> Family Experiences: The Impact of ASD on the Family (Extended Family Perspectives) <i>Guest Lecture</i> 	
March 15, 2021 Week 9	In-Person	<ul style="list-style-type: none"> Team Project Presentations 	Team Presentations in Class
March 22, 2021 Week 10	Synchronous Virtual	<ul style="list-style-type: none"> Planning for Family Issues, Coping with Challenges <i>Guest Lecture</i> 	Reflection Due
March 29, 2021 Week 11	In-Person	<ul style="list-style-type: none"> Professional Boundaries 	Application of Principals Paper
April 5, 2021 Week 12	Asynchronous Virtual	Final Exam Online	Final Exam
April 12, 2021 Week 13	In-Person	<ul style="list-style-type: none"> Application of Principles- Mini Case Conferences 	Mini Case Conferences Conducted in class
Classes End on Wednesday, April 14, 2021			

COURSE REQUIREMENTS/ASSIGNMENTS

All assignments are due at 11:59pm

Assessment	Weight	Due Date
1. Team Project	25 %	
Team Presentation Proposal	5%	February 8, 2021
Team Presentation	15%	March 15, 2021
Team Project Reflection	5%	March 22, 2021
2. Mid Term Exam	25 %	February 15, 2021
3. Application of Principles Mini Case Conferences	20 %	April 12, 2021
4. Application of Principles Paper	15 %	March 29, 2021
5. Final Exam	15%	April 5, 2021
TOTAL	100 %	

All assignments must be handed in by the due date. Late assignments will be deducted 5% per day. Early assignments will be graded first.

All assignments must be typed using 12-point font and include references where applicable, using APA referencing.

Spelling and grammar proficiency is expected in this course, and 0.5 marks will be deducted for every spelling or significant grammatical error. It is expected that students will use their spelling and grammar check. Assignments that are not understood by the instructor due to poor grammar and spelling will be turned over to the student for revision, however, incurring penalties for lateness when applicable.

Grading Policy:

The instructors reserve the right to adjust final marks up or down, on an individual basis, in the light of special circumstances and/or the individual's total performance in the course. Students will be assigned a grade from the McMaster University Grading Scale between 0 and 12 based on an overall assessment by the professor on the work submitted. It is expected that to pass the course, the student will achieve a passing grade on both the Final Exam and the Term Project. All written work will be evaluated on grammar/spelling, clarity of writing, presentation, and organization.

REQUESTS FOR RELIEF FOR MISSED ACADEMIC TERM WORK

[McMaster Student Absence Form \(MSAF\)](#): In the event of an absence for medical or other reasons, students should review and follow the Academic Regulation in the Undergraduate Calendar "Requests for Relief for Missed Academic Term Work".

ACADEMIC ACCOMMODATION OF STUDENTS WITH DISABILITIES

Students with disabilities who require academic accommodation must contact [Student Accessibility Services \(SAS\)](#) at 905-525-9140 ext. 28652 or sas@mcmaster.ca to make arrangements with a Program Coordinator. For further information, consult McMaster University's [Academic Accommodation of Students with Disabilities](#) policy.

ACADEMIC ACCOMMODATION FOR RELIGIOUS, INDIGENOUS OR SPIRITUAL OBSERVANCES (RISO)

Students requiring academic accommodation based on religious, indigenous or spiritual observances should follow the procedures set out in the [RISO](#) policy. Students should submit their request to their Faculty Office **normally within 10 working days** of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

COURSES WITH AN ON-LINE ELEMENT

Some courses may use on-line elements (e.g. e-mail, Avenue to Learn (A2L), LearnLink, web pages, capa, Moodle, ThinkingCap, etc.). Students should be aware that, when they access the electronic components of a course using these elements, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in a course that uses on-line elements will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure, please discuss this with the course instructor.

Avenue to Learn

In this course we will be using Avenue to Learn. Students should be aware that, when they access the electronic components of this course, private information such as first and last names, user names for the McMaster e-mail accounts, and program affiliation may become apparent to all other students in the same course. The available information is dependent on the technology used. Continuation in this course will be deemed consent to this disclosure. If you have any questions or concerns about such disclosure please discuss with the course instructor.

ONLINE PROCTORING

This courses may use online proctoring software for tests and exams. This software may require students to turn on their video camera, present identification, monitor and record their computer activities, and/or lock/restrict their browser or other applications/software during tests or exams. This software may be required to be installed before the test/exam begins.

Exam Proctoring Software

This software may require you to turn on your video camera, present identification, monitor and record your computer activities and lockdown your browser during the exam. This software may be required to be installed before the exam begins. If you have questions about whether this software will be used, or concerns about the use of this software, please contact the course instructor.

ACADEMIC INTEGRITY

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity.

It is your responsibility to understand what constitutes academic dishonesty.

Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: “Grade of F assigned for academic dishonesty”), and/or suspension or expulsion from the university. For information on the various types of academic dishonesty please refer to the [Academic Integrity Policy](https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/), located at <https://secretariat.mcmaster.ca/university-policies-procedures-guidelines/>

The following illustrates only three forms of academic dishonesty:

- plagiarism, e.g. the submission of work that is not one’s own or for which other credit has been obtained.
- improper collaboration in group work.
- copying or using unauthorized aids in tests and examinations.

INCLUSIVITY AND ACADEMIC INTEGRITY:

The University values integrity, inclusiveness and teamwork, and strives to support the personal and collective growth of the McMaster student community.

These values are foundational to ensuring campus environments – both in-person and virtual –are conducive to personal wellbeing and academic success.

AUTHENTICITY / PLAGIARISM DETECTION

You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. It is your responsibility to understand what constitutes academic dishonesty. Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: “Grade of F assigned for academic dishonesty”), and/or suspension or expulsion from the university.

It is your responsibility to understand what constitutes academic dishonesty. For information on the various types of academic dishonesty please refer to the Academic Integrity Policy, located at <http://www.mcmaster.ca/academicintegrity>

The following illustrates only three forms of academic dishonesty:

1. Plagiarism, e.g. the submission of work that is not one’s own or for which other credit has been obtained.
2. Improper collaboration in group work.
3. Copying or using unauthorized aids in tests and examinations.

In this course, we will be using a web-based service (Turnitin.com) to reveal authenticity and ownership of student submitted work. For courses using such software, students will be expected to submit their work electronically either directly to Turnitin.com or via an online learning platform (e.g. A2L, etc.) using plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty.

Students who do not wish their work to be submitted through the plagiarism detection software must inform the Instructor before the assignment is due. No penalty will be assigned to a student who does not submit work to the plagiarism detection software. **All submitted work is subject to normal verification that standards of academic integrity have been upheld** (e.g., on-line search, other software, etc.). For more details about McMaster’s use of Turnitin.com please go to www.mcmaster.ca/academicintegrity.

CONDUCT EXPECTATIONS

As a McMaster student, you have the right to experience, and the responsibility to demonstrate, respectful and dignified interactions within all our living, learning and working communities. These expectations are described in the [Code of Student Rights & Responsibilities \(the “Code”\)](#). All students share the responsibility of maintaining a positive environment for the academic and personal growth of all McMaster community members, **whether in person or online**.

It is essential that students be mindful of their interactions online, as the Code remains in effect in virtual learning environments. The Code applies to any interactions that adversely affect, disrupt, or interfere with reasonable participation in University activities. Student disruptions or behaviours that interfere with university functions on online platforms (e.g. use of Avenue 2 Learn, WebEx or Zoom for delivery), will be taken very seriously and will be investigated. Outcomes may include restriction or removal of the involved students’ access to these platforms.

COPYRIGHT AND RECORDING

Students are advised that lectures, demonstrations, performances, and any other course material provided by an instructor include copyright protected works. The Copyright Act and copyright law protect every original literary, dramatic, musical and artistic work, **including lectures** by University instructors.



The recording of lectures, tutorials, or other methods of instruction may occur during a course. Recording may be done by either the instructor for the purpose of authorized distribution, or by a student for the purpose of personal study. Students should be aware that their voice and/or image may be recorded by others during the class. Please speak with the instructor if this is a concern for you.

E-mail Communication Policy

Effective September 1, 2010, it is the policy of the Faculty of Social Sciences that all e-mail communication sent from students to instructors (including TAs), and from students to staff, must originate from the student's own McMaster University e-mail account. This policy protects confidentiality and confirms the identity of the student. It is the student's responsibility to ensure that communication is sent to the university from a McMaster account. If an instructor becomes aware that a communication has come from an alternate address, they may not reply.

EXTREME CIRCUMSTANCES

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L and/or McMaster email.

McMaster University Grading Scale

Grade	Equivalent Grade Point	Equivalent Percentages
A+	12	90-100
A	11	85-89
A-	10	80-84
B+	9	77-79
B	8	73-76
B-	7	70-72
C+	6	67-69
C	5	63-66
C-	4	60-62
D+	3	57-59